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Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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September 30, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

26 September 30, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**DEPARTMENT OF PARKS AND RECREATION:
LA CRESCENTA RECREATIONAL TRAIL LINK PROJECT
APPROVE REVISED PROJECT SCOPE
ADOPT THE REVISED YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87091
FIFTH DISTRICT
(3 VOTES)**

SUBJECT

Approval of the recommended actions will authorize the Director of the Department of Parks and Recreation to proceed with the implementation of the revised La Crescenta Recreational Trail Link Project at Two Strike County Park.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the revisions to the Project scope for the La Crescenta Recreational Trail Link Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the Project.
2. Approve the revised Project scope for the revised La Crescenta Recreational Trail Link Project, Capital Project No. 87091.
3. Adopt the revised Youth Employment Plan, for the revised La Crescenta Recreational Trail Link Project, as required by the County of Los Angeles Regional Park and Open Space District Procedural Guidelines.

4. Authorize the Director of the Department of Parks and Recreation, or his designee, to implement the revised La Crescenta Recreational Trail Link Project, and to execute work orders using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the revisions to the previously approved La Crescenta Recreational Trail Link Project (Project) exempt from the California Environmental Quality Act (CEQA) and authorize the Director of the Department of Parks and Recreation (Director), or his designee, to implement the revised Project using a Board-approved Job Order Contract (JOC).

On June 15, 2010, the Board approved the Project, found it exempt from CEQA, and authorized the Department of Parks and Recreation (Parks) to implement the Project, which consisted of developing a new multi-use trail link (trail link), approximately one-third of a mile long, with the intent to connect the La Crescenta community to the nearby foothills via the County Regional trails network, north of Two Strike County Park (Park).

The original scope of work incorporated a trail link alignment envisioned along the east side of the existing Eagle Canyon Flood Control Channel (Channel), beginning at 2700 Orange Avenue, continuing north behind residential neighborhoods towards the Park, and ending at Rosemont Avenue and Pine Glen Road. The Project also included necessary improvements required to support construction of the trail link, such as intermittent slough retaining walls to level and support the existing grade, fencing to prevent access to the adjacent Channel, gates to close-off access to the trail when it is deemed to be unsafe signage, and drainage improvements. However, during design development, residents expressed concern over the trail route. As a result, a new trail route was identified to pass through the Park instead of alongside the Channel and behind the residential neighborhoods.

The proposed new trail route will begin at 2700 Orange Avenue, continue north towards the Park, access the Park from the west side, and pass along the Park's southern edge towards Rosemont Avenue (public right-of-way). The new trail route will utilize a worn, heavily used (informal) walking path within the park's existing lawn area and formalize it.

The new scope of work includes minor grading to level the area and pave it with concrete. In addition, drainage improvements will be included, which consist of minor grading adjacent to the walking path to reduce the potential for standing water on the walking surface. Concrete curbs will be placed parallel and integrated into the walking path in areas where existing grade (the lawn) must be retained.

The revised Project scope creates the necessary trail link and meets the original intent for a La Crescenta community trail that serves as a link to the nearby foothills via County Regional trails network, north of the Park.

Approval of the revised Youth Employment Plan (Attachment II), which is required to comply with the Los Angeles County Regional Park and Open Space District's (District) Youth Employment Policy (Policy), will authorize at-risk youth to assist with site preparation for the revised Project.

Implementation of Strategic Plan Goals

Approval of the recommended actions support the County's Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and

Integrated Service Delivery (Goal 3), by investing in public infrastructure and enhancing recreational opportunities for County residents.

FISCAL IMPACT/FINANCING

On June 15, 2010, the Board approved the total Project cost at \$530,000, which included construction, consultant services, miscellaneous expenditures, and County services. The revised trail route will not have an impact to the Project budget. The revised Project Schedule and Budget Summary are included in Attachment I.

The revised Project is funded with \$150,000 of County Competitive Excess Funds under the Safe Neighborhood Parks Proposition of 1996, and \$380,000 in net County cost.

Operating Budget Impact

Following completion of the revised Project, Parks anticipates additional ongoing operating costs of \$3,000 for maintenance supplies and equipment. Parks will work with the Chief Executive Office to determine the appropriate level of funding and request funds in the appropriate year's New Facilities Request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and amended on December 15, 2009, Civic Art fees do not apply, as the eligible project costs are less than \$500,000.

The Safe Neighborhood Parks Proposition of 1996 provides a method for determining each fiscal year the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects under Proposition A. On January 19, 2010, the Board, acting as the Board of Directors for the District, approved the allocation and award of funds from County Competitive Excess Funds available to the Fifth Supervisorial District for the Project.

On June 26, 1997, the Board, acting as the governing body of the District, adopted a Policy for projects funded by Proposition A. The District's Policy requires that the governing body of the grantee adopt a Youth Employment Plan for each Proposition A funded project at a duly noticed public meeting.

ENVIRONMENTAL DOCUMENTATION

The revised Project scope is categorically exempt from CEQA. The revisions to the Project, which will change the previously approved trail alignment to pass through the Park instead of alongside the channel, continues to be within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Section 15304(a) of the State CEQA Guidelines, and Class 4(a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the revised Project scope involves minor grading. In addition, the revised Project scope is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances or other limiting factors that would make the exemption inapplicable based on the project records.

Upon the Board's approval of the Project, Parks will file Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

Approval of the recommended actions will authorize the Director, or his designee, to execute work orders using a Board-approved JOC. Parks will carry out preparation of the appropriate plans and specifications using a previously approved as-needed consultant and will deliver the revised Project using a Board-approved JOC.

As provided by the State Labor Code, the revised Project specifications require that contractors pay prevailing wage rates to all persons providing work on the revised Project.

Participation by Community Business Enterprises (CBE) in the revised Project will be encouraged through the Department of Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on any County services at the facility.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division; and Parks and Recreation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF' followed by a stylized flourish and a horizontal line.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SHK:DJT
SW:VM:rp

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Art Commission
Parks and Recreation

September 30, 2014

ATTACHMENT I

**DEPARTMENT OF PARKS AND RECREATION:
LA CRESCENTA RECREATIONAL TRAIL LINK PROJECT
CAPITAL PROJECT NO. 87091**

PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Design Documents	N/A
Adopt & Advertise	N/A
Construction Start	October 2014
Substantial Completion	December 2014
Project Acceptance	January 2015

PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	0
Construction	
Low Bid Construction Contract	0
Contract with Conservation Corps.	0
JOC	\$ 425,500
Change Orders	0
Departmental Crafts	0
Youth Employment	\$ 10,000
Construction Consultants	0
Misc. Expense	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	\$ 435,500
Programming/Development	0
Plans and Specifications*	0
Consultant Services	
Site Planning	\$ 70,000
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Construction/Change Order	0
Other:	0
Subtotal	\$ 70,000
Miscellaneous Expenditures	\$ 7,000
Jurisdictional Review/Plan Check/Permit	0
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Project Management	0
Project Management Support Services	0
Gordian Group	\$ 8,500
ISD Job Order Contract Management	\$ 5,000
DPW Job Order Contract Management	\$ 4,000
ISD ITS Communications	0
Project Security	0
Project Technical Support	0
Office of Affirmative Action	0
County Counsel	0
Subtotal	\$ 17,500
TOTAL	\$ 530,000

September 30, 2014

ATTACHMENT II

DEPARTMENT OF PARKS AND RECREATION: LA CRESCENTA RECREATIONAL TRAIL LINK PROJECT CAPITAL PROJECT NO. 87091 REVISED YOUTH EMPLOYMENT PLAN

Background:

The revised La Crescenta Recreational Trail Link Project (Project) includes developing a new walking path/trail link within Two Strike County Park (Park), east to west, connecting “de-facto/user-created” trails adjacent to the Park on the western edge with public-right-of way on the eastern edge, leading to nearby foothill County regional trails known as the La Crescenta Trail. The Project would formalize an existing informal access through the Park.

Tasks that may be performed by At-Risk Youth:

The Department of Parks and Recreation will utilize youth to assist with minor brush and debris clearance, soil preparation, sod installation, minor grading, and other tasks deemed appropriate for at-risk youth to perform.

Estimated Cost for Youth Employment:

The estimated budget for youth employment for the proposed Project is \$10,000.

Method of Youth Employment:

The contractor selected for the Project will hire youth through the local Conservation Corps Program. The contractor will ensure proper documentation is maintained and provided to the County’s Project Manager.

Youth Employment Goal:

Under the provisions of the County of Los Angeles Regional Park and Open Space District's Policy on employment of youth, the Youth Employment Minimum Obligation for the County of Los Angeles in the amount of \$15,739,750 has been met.